

THE BENSON

PORTLAND

A COAST HOTEL®

Our Portland, Oregon hotel is seeking an Assistant Restaurant Manager. We are looking for someone who will ensure our guests receive the highest level of gracious hospitality. Our ideal candidate will be friendly, accurate, responsible, knowledgeable, honest, and willing to provide our guests with a memorable experience that will set, not only them, but the Benson apart from all others.

Job Duties May Include:

- Support and cover for staff as needed in all positions, including taking orders, serving food/beverages, bartending, bussing, food running, and room service
- Manage the Palm Court restaurant bussers, servers, bartenders, and room service servers
- Ensure the responsible service of alcoholic beverages
- Ensure quality of service at all levels to provide the utmost hospitable guest experience
- Communicate effectively with team members, guests, peers, and management
- Support Management decisions, implement and distribute information as needed, and provide training to staff
- Maintain Health Department laws and practices and ensuring all staff have current Food Handler's cards and OLCC permits.
- Leading by example and taking initiative
- Working independently and as a part of a team
- Be organized, enthusiastic and a motivated problem solver
- Have strong work ethic and continually strive to create the best work environment.

Requirements:

- Must possess strong verbal and written communication skills as well as excellent customer service skills
- 2 years restaurant management or supervisory experience, fine dining experience a plus
- Bartending experience a plus
- Proficiency in Word, Excel, and Outlook
- Working knowledge of Squirrel system, a plus but not required
- High school or equivalent education required
- Hospitality management education a plus, but not required
- Flexible schedule is required; must be able to work evenings, weekends and holidays

This position is full-time salaried exempt position.

\$35-40k/Annual Salary DOE. Pre-employment drug screening and background check are required.

Coast Hotels offers a variety of benefits, including competitive wages & benefits, employee discounts, training & development, career advancement opportunities and more!

For consideration, please submit a cover letter, resume, and references (be sure to put "Assistant Restaurant Manager" in the subject line of your email) to:

Human Resources, Coast USA
careers@bensonhotel.com

Coast Hotels is an Equal Opportunity Employer. We thank all interested applicants; however only those selected for an interview will be contacted.

Join us and be part of an exciting place to work!