

THE BENSON

PORTLAND

A COAST HOTEL®

Our Portland, Oregon hotel is seeking a Restaurant Manager. The Restaurant Manager will be responsible to manage the Palm Court restaurant and bar operation, as well as the room service servers and cashiers.

The Restaurant Manager must be able to work independently and provide leadership to all restaurant staff. The ideal candidate will be self-directed, motivated, hard-working, professional and not afraid to develop and implement new ideas to the existing restaurant and room service departments. Additionally, this individual must possess strong verbal and written communication skills, combined with excellent customer service skills.

Job Duties May Include:

- On the floor oversight of all restaurant and bar operations.
- Generating schedules for restaurant and room service departments in a timely manner.
- Answering phones and taking orders or delivering food, if department is running low on staff.
- Great organizational skills.
- Knowledge and demonstrated proficiency in comprehensive wine sales and staff education.
- Menu writing (working with Sales and Executive Chef)
- Maintain Health department laws and practices and ensuring all staff have current Food Handler's cards and OLCC permits.
- Team player and goal oriented.
- Enjoy networking and working collaboratively on internal marketing opportunities.

Requirements:

- Requires proficiency in Word, Excel, and Outlook.
- Working knowledge of hotel property management system, prior knowledge working in Squirrel system a plus but not required
- High school or equivalent education required.
- Hospitality management education a plus, but not required.
- Five year's restaurant management experience with at least two year's-experience in fine dining required.
- Must be able to work evenings, weekends and holidays if needed. Flexible schedule is required.

This is a full-time salaried exempt position. Salary dependent upon candidate qualifications. Pre-employment drug screening and background check are required.

Coast Hospitality offers a variety of benefits, including competitive wages & benefits, employee discounts, training & development, career advancement opportunities and more!

Please be sure to put "Restaurant Manager" in the subject line when you submit your resume and references to:

Human Resources
Benson Hotel
Email: careers@bensonhotel.com

Coast Hospitality is an Equal Opportunity Employer. We thank all interested applicants; however only those selected for an interview will be contacted.

Join us and be part of an exciting place to work!